



## Sarasota - Manatee Traffic Incident Management Team

*February 8, 2011  
Meeting Minutes*

### Attendees:

<u>Name</u>	<u>Agency</u>	<u>Name</u>	<u>Agency</u>
John Brown	City of North Port	Phil Catalano	FDOT
Richard Fimbel	DBI Services	Charles Stratton	Metric Engineering, Inc.
Thom Scrivner	DBI Services	Brandy Boccuti	Metric Engineering, Inc.
Ted Smith	Delcan Corp	Aaron Nick	North Port Police Dept.
Gary Millsaps	Delcan Corp	Karl Bennett	North Port Police Dept.
Jeff Tobergte	Environmental Protection	Scott Meabon	North River Fire District
Bill Fuller	FDOT	Bob Diezi	Road Rangers
Patrick Odem	FDOT	Gary Spraggins	Sarasota County
Carlos Bonilla	FDOT	Joe Silva	Venice Fire Dept.

**Call to Order:** The Sarasota-Manatee TIM Team meeting was held on Tuesday, February 8<sup>th</sup>, 2011 at 1:30 PM at Sarasota County Public Works, Sarasota, Florida 34240. Charles Stratton, Bill Fuller, Ted Smith, and Gary Millsaps facilitated the meeting.

**Introductions:** Team members introduced themselves and the agencies they represent.

### Agency News:

#### Road Rangers

Mr. Bill Fuller spoke about the 4<sup>th</sup> Annual Community Traffic Safety Expo which was held in Sarasota on Saturday, February 5, 2011. Mr. Fuller gave thanks to Bob Diezi and Brent Jenkins from Road Ranger in Manatee County for representing the Departments Road Ranger program. At the event they handed out bicycle helmets, safety materials, and also offered finger printing for children. To learn more about this event please visit the following link: <http://www.trafficsafetyexpo.org/>

Mr. Charles Stratton spoke about the 2011 Road Ranger survey for incident responders. A hardcopy of the survey was handed out to all TIM Team attendees. Mr. Stratton also informed the team that an email blast would be sent out that would include the link to the electronic version of the survey. The web survey will be available until March 31, 2011. Mr. Bill Fuller stated that the survey does not include a section to represent which district the surveyor is from and to please put their district under the comments section.

The Road Ranger survey can be accessed through the following link: <https://www.surveymonkey.com/s/roadrangersurveyincidentresponders>.

Towing and Wrecker News

No updated information was provided by the TIM Team

Fire Department and Law Enforcement

No updated information was provided by the TIM Team

SWIFT SunGuide Center

Mr. Bill Fuller informed the team that the Florida Highway Patrol has moved into the SWIFT SunGuide Center on January 19, 2011.

Other National, State, and Regional Items to Note:

Mr. Bill Fuller and Mr. Ted Smith informed the team about the TIM Network website. The TIM Network is a function of the National Traffic Incident Management Coalition (NTIMC). The goal of the TIM Network is to connect TIM Professionals (especially those from different disciplines, to each other, provide a method for TIM Professionals to escalate issues and provide a way for the NTIMC to validate suggested practices. Essentially the TIM Network is the equivalent of a national TIM Team. Mr. Fuller encouraged the team to sign up for the network.

To sign up for the Tim Network please follow the following link TIM Network:

<https://sites.google.com/site/timnetworksite/?&ResponseID=68330>

Mr. Fuller also informed the team that an updated Hydrogen Sulfide Suicide document has been released which includes more detailed information on the subject since the last TIM Team meeting. To read the full article, please follow the following link:

<https://docs.google.com/viewer?a=v&pid=sites&srcid=ZGVmYXVsdGRvbWFpbnx0aW1uZXR3b3Jrc2l0ZXxneDoxOTQwOGlxZDA5YmU2MzE5>

Mr. Gary Millsaps informed the team of his recent attendance at the Transportation Research Board (TRB) Conference in Washington, DC. The conference included an estimated 10,000 participants from around the world. Mr. Millsaps stated that a key element in many presentations was the use of performance measures. He explained that translating output based performance measures into outcome based performance measures will be a necessity in the near future. The performance measures that the Florida Highway has set up right now are Roadway Clearance, Incident Clearance, and Secondary incidents, all of which are good and are needed for output performance measures. However, the question remains, "so what?" There needs to be a process of turning these measurements into dollars saved. Outcome based measurements will help in protecting and expanding TIM programs. They will provide a justification for funding on both a State and Federal level. Mr. Millsaps explained that the Federal Highway is working on a project called TIM Decision Maker Guide. This project includes a tool for calculating benefit/cost ratios for TIM programs. The tool will allow the TIM program to enter certain data that is specific for their region and the tool will provide the dollars saved by the program. This information can be used to better manage the TIM program and to show the benefit of the program.

Mr. Bill Fuller spoke about the Sarasota I-75 Crash Statistics. Mr. Fuller stated that he would like to track future statistics in regard to performance measures of when the roadways are cleared verses when the incidents are cleared. Mr. Fuller also stated that the crash statistics from January 1, 2010 to December 31, 2010 included 644 crashes on I-75. The statistics included four categories; event duration, response time, roadway clearance, and the number of events. The conclusion was that the average time between roadway clearance and secondary incidents was 48.5 minutes which is the area for improvements.

## 2010 Traffic Incident Management (TIM) Program Self-Assessment

### TIM Team Goals – Areas of Improvement

1. Develop multi-agency agreements/memoranda of understanding detailing resource sharing (facilities, services, personnel and budget)
  - o Mr. Bill Fuller stated that they are currently looking at the open road policy and looking at different departments for endorsements.
2. Utilizing traffic control procedures for the end of the incident traffic queue
  - o Mr. Bill Fuller and Mr. Charles Stratton explained that the interactive table top exercise taking place at the TIM Team meeting would help achieve the goal towards better traffic control procedures
3. Establish training goals (NTIMC and other areas of interest)
  - o Mr. Bill Fuller informed the team of the online training program for MOT is now available. Mr. Fuller also stated that two additional training programs will soon be available; RISC for law enforcement and Criminal Justice Information Systems on Road Ranger radios.

### **Action Items**

1. TIM Team Members will provide Bill Fuller with the end of traffic queue standard operating procedures that involves the use of Community Service Officers. The Team will review and analyze this procedure. *(Ball in court: TIM Team Members)*
2. Re-evaluate the 70 mph speed limit on I-75 through the construction from North of River Road to North of SR 861. *(Ball in court: FDOT/BF, closed)*
3. Media crews being on-site after scene clearance. *(Ball in court: D1 PIO, closed)*
4. TIM Team Members will provide any multi-agency agreements/memoranda of understanding to FDOT. *(Ball in court: TIM Team Members, closed)*
5. Invite the I-95 Corridor Coalition to D1 TIM Team Meetings. *(Ball in court: FDOT/Metric Engineering)*
6. Address complaints of sugar sand on the shoulder of I-75 from North River Road to SR 681. *(Ball in court: FDOT/BF, closed)*
7. Bring contact information and any other special contact names and/or procedures that can be included in the TIM Team Resource Book. *(Ball in court: TIM Team Members)*
8. Review incident roadway/clearance MOU's (Local Open Roads Policy) between Collier and Lee County – Strategic Parking. *(Ball in court: FDOT)*
9. Possibility of the Central Office providing MOT training for TIM Team Members *(Ball in Court: FDOT, closed: training link provided under "Training*

### Table Top Exercise

In an effort to provide a better understanding of each responder's role and responsibilities and to demonstrate proper vehicle placement/positioning the TIM Team performed four table top exercises. Each exercise represented different types of roadway segments with its own specific crash. Using model cars, a crash was simulated to which the participants had to respond. In the scenarios, participants were not allowed to play their normal role (Law Enforcement could not be Law Enforcement). Emphasis was placed on the need for good communication between responders, the need for proper emergency vehicle parking/positioning and traffic control.

### **Review of Recent Major Incidents**

*No review of major incidents*

### **FDOT Construction Update**

#### **Active Construction:**

- Mr. Bill Fuller informed the team that they are currently removing the old 511 poles.

**Completed Construction:**

- No completed construction projects were discussed.

**Anticipated Future Construction:**

- No anticipated future construction projects were discussed.

Additional construction information is available on the FDOT Road Watch website located at <http://www.dot.state.fl.us/publicinformationoffice/construc/constmap/d1.shtm>. This resource is updated on a weekly basis.

**Open Forum**

No open forum items were presented

**Closing**

Mr. Bill Fuller reminded the TIM Team members about the Road Ranger survey, and the TIM Network. Mr. Fuller also asked the members to make sure their information are up to date and that they are receiving the weekly roadwatch.

**Future Meetings**

The next Sarasota-Manatee County TIM Team will be April 12, 2010 at 1:30pm at the Sarasota County Public Works, Sarasota, Florida 34240.

Please also visit the TIM Team website for all up to date TIM Team information:

<http://www.swfltim.org/default.htm>

If you have any questions or need additional information, please contact the District One TIM Team Manager, Mr. Bill Fuller at (239) 225-9815 or via email at [William.fuller@dot.state.fl.us](mailto:William.fuller@dot.state.fl.us).